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مؤسسه تحصیلات عالی اسپین گرد لوہو زده کړو مؤسسه

SPINGHAR INSTITUTE OF HIGHER EDUCATION



JOB APPLICATION FORM

1. Vacancy Details (According to job announcement)

Position Applied for:

Vacancy No:

Announcement Date:

Closing Date:

Application Date:

2. Candidate Personal Information

First Name:

NID No:

Last Name:

Marital Status:

Date of Birth:

Gender:

Place of Birth

Phone Number:

Email Address:

3. Candidate Residential Information (Permanent & Current Address)

Permanent Province:

Current Province:

Permanent District:

Current District:

Permanent Village:

Current Zone:

3. Education (For more details kindly attach your CV)

Education Level

University/Institute/School

Degree/Specialization

From

To

%

Ph.D.

Master

Bachelor

Baccalaureate

4. Work Experience *(Last six major work experiences)*

Employer (Organization)	Position/Title	Start	End	Reason for Leave

4. Language Skills *(Mark the speaking, reading and writing level for each language)*

Language	Reading			Speaking			Writing		
	<i>Fluent</i>	<i>Good</i>	<i>Fair</i>	<i>Fluent</i>	<i>Good</i>	<i>Fair</i>	<i>Fluent</i>	<i>Good</i>	<i>Fair</i>
Pashto									
Dari									
English									
Other ()									

5. Computer Skills *(Select your skills level for each program & software)*

Program/Software	<i>Excellent</i>	<i>Very Good</i>	<i>Good</i>	<i>Fair</i>	<i>Weak</i>
Windows					
MS Word					
MS Excel					
MS PowerPoint					
MS Outlook					
Database Systems					
Other ()					

6. Training & Workshops (Write a description of the last few important trainings and workshops)

Organization	Training & Workshop Topic	Location	From	TO

7. Research & Publications (Publication of your research and scientific articles in national and international journals)

Research/Article Title	Journal	Published/Progress

8. Statement (If any of your relatives are employed here)

Do you have any relative currently working with SIHE?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	If yes, please write his/her Name and Designation=>
NAME:	DESIGNATION:		

9. References (Provide three references by filling out the following table, who are well familiar with your character, qualifications, personal traits and capabilities)

Name	Organization	Position	Phone Number

I hereby certify that the information provided here on this form is true, complete and correct to the best of my knowledge. I also understand that any misrepresentation or false information provided on this application form or any other document(s) submitted to SIHE renders me to immediate dismissal.

Only full name is sufficient for online signature: ()

Shortlist (Only for office use)

<input type="radio"/> YES	<input type="radio"/> NO	Committee Members Signature
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